



FAILED STANDING

FAQs:

Explore answers to questions about the impacts of a Failed standing.
Learn the basics and where to go for more information.

This is an Ombuds Office resource based on regulations and information outlined in the [UBC Okanagan Academic Calendar](#) and on UBCO websites. Please ensure you consult with your faculty as internal processes may vary.

INTERNATIONAL STUDENTS

I am an international student holding a study permit; will a Failed standing impact me?

Yes, this will have an impact on your study permit and your ability to remain in the country. Please contact the [Global Engagement Office](#) with questions about immigration regulations and study permit requirements for study permit holders.

I am an international student and I live in on-campus housing; will a Failed standing impact me?

Yes, this may have an impact on your Residence Contract. Please contact [Student Residence](#) for more information and to discuss your options. To remain eligible to reside in student housing you must meet certain academic criteria. Consult your Residence Contract for more information.

I am an international student with scholarships or bursaries; will a Failed standing impact my funding?

Yes, a Failed standing may impact your funding. If you were awarded a UBC scholarship or bursary, contact awards.inquiry.ubco@ubc.ca. If your award is external to UBC, contact your scholarship provider to find out more about the terms and conditions you are required to meet.

DOMESTIC STUDENTS

I live in on-campus housing; what does a Failed standing mean for me?

If you live on-campus, a Failed standing may have an impact on you. Please contact [Student Residence](#). To remain eligible to reside in student housing you must meet certain academic criteria. Consult your Residence Contract for more information.

Will a Failed standing affect my student loans and/or funding?

Yes, it may. Depending on your circumstances, consider contacting applicable offices to determine whether a Failed standing affects your eligibility for loans and/or funding.

- For internal UBC awards, contact awards.inquiry.ubco@ubc.ca
- For Sponsorships, contact [Indigenous Student Advising](#).
- For student loans and/or external scholarship, contact your provider.

GENERAL

Which grades are used to calculate my sessional cumulative average?

All Winter session grades are used to calculate your sessional cumulative average. Courses taken in the Summer sessions are not included in the calculation.

I am currently enrolled in summer courses; do I have to drop them?

No, you will be permitted to continue in summer coursework.

Will there be a notation on my transcript about my Failed standing?

Yes, the notation will read, "Failed Year. Required to Discontinue from faculty."

Do I lose all of my credits in a failed year?

No, you will retain credit for courses passed in a failed year.





APPEAL TO CONTINUE WITHOUT DELAY

Can I appeal to be permitted to continue without taking a year off?

Yes, you can appeal the Failed standing in order to continue without taking a break. Please see the [Academic Standing](#) policy.

If I want to appeal, what should I include in my appeal letter to the faculty?

The faculty will want to know how you plan to be academically successful if permitted to continue. Your appeal letter should include information, such as:

- any extenuating circumstances that contributed to your failed standing;
- why you believe you will be successful if permitted to continue and a detailed plan outlining how you will achieve your academic goals;
- the types of supports/resources you have accessed or tools/strategies you have applied to ensure a successful return;
- supporting documentation (i.e. medical records, letters, screenshots, etc.);
- and any other relevant information, including any special or changed circumstances, in support of your appeal and request to continue.

Please refer to the Failed standing notification you received from your faculty for additional details or contact them for further faculty-specific requirements. This Ombuds Office resource provides more information, [Failed Standing Appeal Guidelines for Students: Permission to Continue](#).

How long will it take for the faculty to respond to my appeal?

This will vary by faculty. The information may be found in the Failed standing notification letter you received from your faculty. You can also ask this question when you submit your appeal.

Will there still be a notation on my transcript if I appeal and I am permitted to continue immediately?

Yes, the notation will read, "Failed Year. Permitted to Continue."

What if the faculty denies my appeal to continue my studies?

You have the option of filing a [Senate Appeal on Academic Standing](#). The [Ombuds Office](#) can help explain the process and explore your options. It is important to note that you only have **10 business days** after a final faculty decision to lodge your intent to file a Senate appeal.

WHAT CAN I DO DURING MY YEAR OUT FROM UBC?

Can I take courses at another institution during my year away from UBC and will the courses fulfill my UBC degree requirements?

This varies by faculty. Students are strongly advised to consult with an Academic and Career Advisor prior to taking courses at other institutions because the credits may not transfer back to your UBC degree.

Can I transfer to a different UBCO faculty if I am in a Failed standing?

Students in a Failed standing who are seeking admission to a different UBCO degree program are advised that all University and program-specific admission and advancement criteria will apply. However, applications for a [Change of Degree Program](#) will be reviewed on a case-by-case basis and students are encouraged to contact Enrolment Services (admissions.ok@ubc.ca) for additional information. Please see the [Advancement Regulations](#) and [Readmission](#) policies for more.

Will Letters of Permission (LOPs) be approved while I am in a Failed standing?

No, Letters of Permission are generally reserved for students who are eligible to continue their studies.

Please see the [Letter of Permission to Study at Another Institution](#) policy.



APPLICATION FOR READMISSION

Will I be automatically readmitted after I take a year off?

No, you must apply for readmission by:

- completing an Application for Readmission through the [Student Service Centre](#) (under Admissions). Payment of a non-refundable application fee is required.
- completing a readmission form and submitting a letter of appeal to support your Application for Readmission. After applying, the Admissions department will email you instructions on how to do so. Your appeal documents will then be sent to your faculty for consideration. Deadlines can vary by faculty; students are strongly advised to confirm deadlines with an Academic and Career Advisor.

After taking a year off and completing the Application for Readmission on the SSC, what information should I include in the follow-up letter of appeal?

The faculty will want to know how you plan to be academically successful if readmitted. Your appeal letter should include information, such as:

- any extenuating circumstances that contributed to your Failed standing and your reflections about your failed year;
- what you did during your year away from UBC;
- why you believe you will be successful upon return and a detailed plan outlining how you will achieve your academic goals;
- the types of supports/resources you have accessed or tools/strategies you have applied to ensure a successful return;
- supporting documentation (i.e. medical records, letters, screenshots, etc.);
- and any other relevant information, including any special or changed circumstances, in support of your appeal and request to continue.

Please refer to the Failed standing notification you received from your faculty for additional details or contact them for further faculty-specific requirements. This Ombuds Office resource provides more information, [Failed Standing Appeal Guidelines for Students: Year Away](#).

Once I have taken a year off, completed the Application for Readmission and submitted my letter of appeal, when will I find out if I am readmitted or not?

Dates can vary by faculty. Students are advised to request this information when submitting their appeal.

What happens if this is my second Failed standing?

A student who receives a second Failed standing will be required to withdraw from the University. After a period of at least 12 months, an appeal for permission to re-enroll will be considered. Please see [Advancement Regulations](#).

