

## What Could be Considered Non-Academic Misconduct?

### Includes behaviors such as:

- Assaulting, harassing, intimidating, or threatening another individual or group
- Endangering the health, safety or property of others
- Stealing, misusing, destroying, defacing, or damaging university property or someone else's property
- Disrupting university activities
- Using university facilities, equipment, services, or computers (networks and systems) without authorization
- Making false accusations
- Supplying false information
- Storing, possessing, or using real or replica dangerous objects
- Using, possessing or distributing illegal drugs
- Violating provincial liquor laws or university alcohol policies
- Hazing
- Encouraging, aiding or conspiring in any prohibited conduct
- Failing to comply with a disciplinary measure or direction of a University representative

You are not alone. Check out these resources for help.



Office of the  
Ombudsperson for Students

[UBCO Equity and Inclusion Office](#)

[UBCO Student Wellness](#)

[UBCO Disability Resource Centre](#)

[SUO Advocacy Office](#)

## What is Non-Academic Misconduct?

[ombudsoffice.ubc.ca](http://ombudsoffice.ubc.ca)

UBC's Okanagan campus is situated on the traditional, ancestral and unceded territory of the Syilx Okanagan Nation.



THE UNIVERSITY OF BRITISH COLUMBIA



Office of the  
Ombudsperson for Students

## What is Non-Academic Misconduct\*?

Non-academic misconduct—what it is and how it is dealt with—is set out in UBC’s Student Code of Conduct. The Student Code of Conduct defines non-academic misconduct as:

Behaviour by a student that has, or might reasonably be seen to have, an adverse effect on the integrity or the proper functioning of the university, or the health, safety, rights, or property of the university or its members and visitors, is subject to discipline under this code.

\*excludes Sexual Misconduct Policy (SC17) and Discrimination Policy (SC7)

## What is the Student Code of Conduct?

The Code sets out the standards of conduct expected of students. The university holds individuals and groups responsible for the consequences of their actions. When a student fails to meet these responsibilities, the student may face disciplinary measures. This applies to any student enrolled in a credit course at the university (including co-op and exchange students). It also covers any conduct that occurs on or near the UBC premises or related programs or activities. If a student is suspected of non-academic misconduct, they will meet with the Student Conduct Manager.

## Who is the Student Conduct Manager?

The Student Conduct Manager (SCM) meets with the student and either comes to an informal resolution or refers the case directly to the Non-Academic Misconduct Committee (NAMC) for a hearing.

## What is the Non-Academic Misconduct Committee (NAMC)?

The President establishes a standing Non-Academic Misconduct Committee and appoints a university administrator to act as the Committee Chair. Except for the Chair, all other committee members will be students also appointed by the President. The Committee Chair and at least two other committee members must be present for a hearing to proceed.

If the SCM refers a matter to the NAMC, the NAMC assists the President by investigating the allegations of non-academic misconduct made against UBC Vancouver and UBC Okanagan students under their respective Student Codes of Conduct and reports their findings to the President. Students have an opportunity to meet with the NAMC to present their information and respond to the allegations. However, only the President has the power to discipline students, and this may occur only after a NAMC hearing.

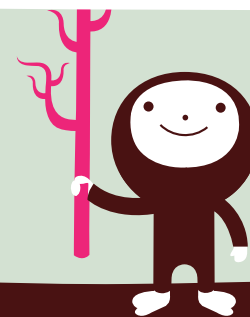
Learn more about the NAMC Rules at [universitycounsel.ubc.ca](http://universitycounsel.ubc.ca)

## Disciplinary Measures

- Written warning or reprimand
- Probation
- Payment of costs or compensation
- Public or private apology
- Loss of certain privileges
- Restriction or prohibition of access
- Fines or loss of fees
- Relocation or exclusion from residence
- De-registration from courses or termination from internship, practicum, etc.
- Suspension
- Expulsion

### Remember:

- **You have the right to have your side of the story heard.**
- **You have the right to a fair process.**



## Example of Typical Process

Bookstore believes a student has committed non-academic misconduct (e.g. theft or fraud).



Bookstore Security reports allegations to Campus Security.



The UBC Student Conduct Manager (SCM) is notified and may take any of the following steps:

1. Meet with the student.
2. Investigate the incident.
3. Discuss an informal resolution. If no agreement is reached, the student’s case is referred to the Non-Academic Misconduct Committee (NAMC).
4. Directly refer the matter to the Non-Academic Misconduct Committee (NAMC).
  - i. SCM drafts and forwards a report to the NAMC Chair.
  - ii. The NAMC Chair reviews the report, shares it with the student, requests the student response and proposes a hearing date.
  - iii. The NAMC Chair provides the report, student response and supporting documentation to the NAMC members for review prior to the hearing.